



**MINUTES  
COMMISSIONERS MEETING  
May 10, 2021 – 7:00 P.M.  
BRIDGEVILLE PUBLIC LIBRARY/PUBLIC BY ZOOM ONLY**

A regularly scheduled meeting of the Commissioners of Bridgeville was held on May 10, 2021, at 7:00 PM, at the Bridgeville Public Library.

The following were present:

Tom Carey	President
Bruce Smith	President Pro Tempore
Marlene Saunders	Secretary
Tom Moran	Commissioner
John Tomeski	Commissioner
Bethany DeBussy	Town Manager
Ashley Walls	Town Clerk
Burke Parker	Police Chief (Zoom)
Dennis Schrader	Town Solicitor

**CALL TO ORDER:**

The meeting was called to order by Commission President Carey.

**QUORUM PRESENT:**

President Carey reported that a quorum was present to conduct Town business.

**APPROVAL OF AGENDA:**

A motion was made by Commissioner Smith and seconded by Commissioner Moran to approve the agenda as posted. Motion carried: 5 Yes votes, 0 No votes

**APPROVAL OF MINUTES:**

A motion was made by Commissioner Smith and seconded by Commissioner Tomeski to approve the minutes from the March 8<sup>th</sup> Commission Meeting, April 12<sup>th</sup> Commission meeting & April 26<sup>th</sup> Commission Workshop. Motion carried: 5 Yes votes, 0 No Votes

**CORRESPONDENCE:**

Town Manager DeBussy stated that there was no Correspondence.

**FINANCIALS STATEMENTS:**

Town Manager DeBussy read the following information from the April Financial Reports:

Balance Sheet – April 30, 2021

General Fund – \$1,844,438.28

All Accounts – \$ 4,142,664.18 (decrease of \$1,338.33 from last month)

Accounts Receivable – \$47,329.25

Budget Report Target – 83% (10 months into the budget year)

Income – \$3,019,648.89 (Income at 106.3% of the budget)

Expenses – \$1,956,060.64 (Expenses 70.7% of the budget)

Net Income – \$1,063,588.25

Accounts Payable- The Town paid bills totaling \$167,315.59 during the month of April.

Increased billing due to Quarterly DNREC Loan Payments of \$55,595.29 and semi-annual PC & WC Insurance payment of \$30,729.00

**TOWN REPORTS:**

Town department reports were reviewed by the Commissioners.

Town Manager DeBussy discussed the Town Manager Report with the Commissioners.

**CITIZENS PRIVILEGE:**

Karen Johnson, Bridgeville Library Director, revealed the new banner for the Hometown Heros project.

**OLD BUSINESS:**

There was no old business to consider.

**NEW BUSINESS:**

**HERITAGE SHORES PHASE 5 CONCEPT PLAN**

Soliticor Schrader discussed the process of the approval plan with the Heritage Shores Phases.

Bob Rauch, Rauch Engineering, gave the Commission background information on the project and the PRC project process. Mr. Rauch stated that Planning and Zoning gave great feedback. Mr. Rauch discussed the Phase 5 Concept Plan with the Town Commission. Mr. Rauch stated that these 212 homes will have a different HOA from the Heritage Shores HOA and will have a full amenities package. Town Manager DeBussy stated that she had about an hour long conversation with Heath Chasanov, Woodbridge Superintendent, regarding this item and they do not have a problem with it. Mr. Rauch and the Town Commission discussed potential traffic issues.

**NEW BUSINESS:**

**GRANT IN AID/DONATIONS**

Motion to provide \$350 to the Bridgeville Charge, with \$100 coming from Commissioner Moran, \$250.00 coming from the funds of Commissioner Saunders. -Smith; 2nd – Moran; motion carried. 5 Yes votes, 0 No Votes

**INTRODUCTION OF RESOLUTION/ORDINANCES:**

A Resolution establishing a process for the procurement of Material and Services for the Commissioners of Bridgeville was introduced by Commissioner Smith.

**GOOD OF THE ORDER:**

Town Manager DeBussy stated that the O'Leary building is on hold until they find out about the bond bill funds.

Town Manager DeBussy stated that the Dangerous Buildings will be discussed at the June 14<sup>th</sup> Commission Meeting.

Town Manager DeBussy stated that emails will be going out to the Commission to schedule the Budget workshops.

Commissioner Tomeski discussed the messed up sidewalk outfront of the Middle school and asked who was responsible for that sidewalk. Town Manager DeBussy stated that she will research that information and get it to Commissioner Tomeski.

**ADJOURNMENT:**

Motion to adjourn the meeting at 8:47 PM. Smith; 2<sup>nd</sup> – Tomeski; motion carried. 5 Yes votes, 0 No Votes

Respectfully submitted,

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Marlene Saunders, Commission Secretary

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Ashley Walls, Transcriptionist